

## REPORT TO COUNCIL

Lead Member: Councillor Brian Long E-mail: <a href="mailto:cllr.brian.long@west-norfolk.gov.uk">cllr.brian.long@west-norfolk.gov.uk</a>		Other Cabinet Members consulted:		
		Other Members consulted: Environment and Community Panel Corporate Performance Panel		
Lead Officer: Samantha Winter E-mail: <a href="mailto:sam.winter@west-norfolk.gov.uk">sam.winter@west-norfolk.gov.uk</a> Direct Dial:01553 616327		Other Officers consulted:		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equalities Impact Assessment NO	Risk Management Implications NO

**Date of Meeting: 15 June 2017**

### **APPOINTMENTS TO OUTSIDE BODIES AND PARTNERSHIPS**

#### **Purpose of Report**

The report seeks the appointment of representatives to serve on outside bodies and partnerships, which fall within the General, Parished and Unparished categories. Nominations for representatives to serve on outside bodies and partnerships which fall within the Scrutiny and Regulatory categories have been made by the Environment and Community Panel and Corporate Performance Panel and are also submitted for approval by Council as set out in point 4.1 of the report.

#### **Recommendations**

- 1) That the Council appoints representatives to serve on the outside bodies and partnerships listed in the Parish level and General categories as shown at Appendix 1.
- 2) That Council approves the appointment of representatives nominated by the Environment and Community Panel and Corporate Performance Panel to serve on outside bodies and partnerships which fall within the Scrutiny and Regulatory categories as shown in part 4.1 of the report and Council nominates members to serve on the scrutiny outside bodies for which no nominations were made by the Panels.
- 3) That the reporting arrangements be noted, as shown in section 3 of the report.

#### **Reason for decision**

To ensure continued involvement in the community by the Council

### **1.0 BACKGROUND**

1.1 The Cabinet at its meeting on 23 May 2017 confirmed a number of Executive appointments to outside bodies and partnerships. Further appointments are made by the Council in the following categories:

- Scrutiny and regulatory roles

- Parish level representation, parished and unparished areas
- General appointments

## **2.0 INSURANCE COVER FOR BOROUGH COUNCILLORS**

2.1 The Council's insurance will indemnify any employee or member arising from their service on the board or participation in the capacity of governor, officer, trustee, director, committee member or other official of any not-for profit entity other than the insured.

Provided always that:

- a) The service or participation by the employee or member is specifically requested by or under the specific direction of the insured.
- b) The insured is legally entitled to approve the service or participation and to indemnify the employee or member in respect of it.
- c) Any payment will only be made by the insurer for an amount in excess of any indemnification or insurance coverage provided by the not-for-profit entity or afforded from any other source and to which the employee or member is entitled.

2.2 When a member is appointed to serve on an outside body, they should also ensure that as well as completing the Register of Financial and Other Interest form, they should complete the annual "Related Party Transactions form", with the details of those bodies on which they serve.

## **3.0 FEEDBACK FROM MEMBERS ON OUTSIDE BODIES**

3.1 Arrangements for reporting back by Members serving on Outside Bodies are approved every year at Council as follows:

3.1.1 The Environment and Community Panel and Corporate Performance Panel should be able to request reports from Councillors serving on outside bodies which fall within their remit. By programming the reports over the Panel's annual timetable of meetings, it would be possible for members both to assess the usefulness of making appointments to bodies and be informed of any relevant matters.

3.2 Cabinet Members serving on outside bodies will report via their Cabinet Members' reports to Council.

3.3 It is not intended that reports would be required from Councillors serving on bodies local to their wards. All would be encouraged, however to use the Members' Bulletin to report on the work of any such organisation.

## **4.0 APPOINTMENT OF REPRESENTATIVES**

### **4.1 Scrutiny and Regulatory Roles**

Nominations made by the Environment and Community Panel and Corporate Performance Panel are shown below.

- Borough Council/College of West Anglia Liaison Board – Councillor Smith

- Hunstanton Sailing Club Development Sub Committee – nomination to be put forward by the Corporate Performance Panel at its meeting in July.
- King's Lynn and West Norfolk Area Museums Committee – Councillors Bubb, Smith and Mrs Wright.
- Norfolk County Council – Norfolk Countywide Community Safety Partnership Scrutiny Sub-Panel – Councillor Westrop and vacancy for a substitute member.
- Norfolk Health Overview and Scrutiny Committee – Councillor Fraser and Councillor Smith as substitute.
- West Norfolk Community Transport Project – Councillor Fraser
- West Norfolk Disability Forum – Councillors Bubb, Fraser, A Tyler, Squire and Horsbrugh.
- King's Lynn Town Football Club (nomination delegated from Cabinet) – Councillor Mrs Westrop.

#### **4.2 General Appointments, Parish Level Representation, Parished and Unparished Areas**

Appendix 1 attached lists the bodies for which representatives are to be appointed and details the current representative.

#### **5.0 FINANCIAL IMPLICATIONS**

Mileage and subsistence allowances for Councillors attending meetings.

#### **6.0 ACCESS TO INFORMATION**

Current lists of member representation  
ACSeS report on liabilities of Outside Bodies

**APPENDIX 1****APPOINTMENTS TO BE MADE BY FULL COUNCIL ON 15 JUNE 2017**

Executive appointments (for information) and Scrutiny nominations (to be confirmed by Council) are shown in italics.

For information Scrutiny and Executive appointments are shown in italics

<b><u>NAME OF OUTSIDE BODY</u></b>	<b><u>NUMBER OF REPRESENTATIVES PERMITTED</u></b>	<b><u>CURRENT REPRESENTATIVE/S</u></b>	<b><u>TERM OF OFFICE</u></b>
Backham Almshouse Trust	1 Parish Level	Sally Twyman	Annual
Brancaster Commons Committee	1 Parish Level	E Watson	Annual
Burnham Overy Harbour Management Committee	1 Parish Level	S Sandell	Annual
Downham Market Leisure Centre Joint Management Committee	2 General, <i>1 Exec</i>	J Westrop and M Howland <i>Councillor Mrs K Mellish (Exec appointment)</i>	Annual
Freebridge Community Housing Board	2 General	C Sampson and B Long	Annual
Hunstanton and District Arts Festival	1 Parish	C Bower	Annual
Hunstanton Green Joint Management Committee	1 Exec and 2 Parish	C Bower and I Devereux (Parish). <i>Councillor Mrs E Nockolds (Exec)</i>	Annual
Hunstanton Regeneration Project Team	1 Exec and 2 Parish	P Beal, C Bower, R Bird <i>A Beales (Exec)</i>	Annual
John Sugars Almshouses Charity	4 Parish Level	L Bambridge, Sally Twyman and Janice Minns	Annual
King's Lynn and West Norfolk Area Museums Committee	1 General 1 Exec 3 Scrutiny	A Tyler. <i>Mrs E Nockolds (exec)</i> <i>T Smith, T Wing-Pentelow and Mrs A Wright</i>	Annual
King's Lynn Borough	2 General	R Groom and T Bubb	4 years

Charity			
King's Lynn Town Centre Partnership	2 Parish Level 1 Exec + sub	L Bambridge and Mrs A Wright <i>Councillors B Long and P Hodson</i>	Annual
North End Trust	1 Parish Level	E Nockolds	Annual
Outwell Charities	1 General	C Crofts	Annual
Safer Neighbourhood Action Panel (SNAP) – King's Lynn	2 Parish	L Bambridge and A Tyler	Annual
Safer Neighbourhood Action Panel (SNAP) – Dersingham and Gayton	2 Parish	A Bubb and A Beales	Annual
Safer Neighbourhood Action Panel (SNAP) – Downham Market	2 Parish	D Pope and B Long	Annual
Safer Neighbourhood Action Panel (SNAP) – Hunstanton	2 Parish	P Beal and T Bubb	Annual
Sibelco – Leziate Quarry Liaison Committee	1 Parish Level	A Beales & J Moriarty	Annual
West Norfolk and King's Lynn Girls School Trust	1 General	Mrs E Nockolds	4 years
West Norfolk Youth Advisory Group	1 General	Mrs A Wright	Annual
William Cleave Educational Foundation	2 Parish Level	Miss L Bambridge and P Rochford	May 2017